



Federal Way Soccer Association

Federal Way Soccer Association Annual General Meeting Agenda

April 1, 2026

Call to Order

6:35pm

Roll Call

Board Members

President - Tim Holtman

Vice President – Chris Morrow

Secretary – Dave Lanning

Treasurer – Vacant, functions performed by Nicole Holtman as Admin

Member at Large #5 – Jenna Martinez

Member at Large #6 – Nicole Holtman

Club Rep (PacNW) – Malia Arrant

Observing Members

Michelle Patton

Melissa Patrick

Reading of Previous Minutes

Motion to approve minutes: Nicole / Chris / All

Officer Reports

- President
 - Not much to report. Received grant funds from King County since last AGM. Initial deposit of 15k and we have started using the funds as the Grant Committee decided. Tim officially recognizes Dave's birthday as today.
- Vice President
 - Nothing to report.
- Secretary
 - Bank accounts got changed. Aliscia is off. Tim, Nicole, Dave are on.
- Treasurer
 - Nicole as acting treasurer. Will review items later in agenda.
- Member at Large #5
 - Nothing to report.
- Member at Large #6
 - Nicole joined the WYS registration software platform selection committee. Next steps will be in person meetings later this month. Fields update: Sacajawea field project finally

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received funding letter from King County for turf. City Council meeting to approve is 4/14. Tentative to break ground late May early June.

- Club Representative (PacNW)
 - Coaching education Grassroots course is moving forward. Cost covered by club. PacNW feels good about the past year in general and the partnership between PacNW and FWSA. In addition to Operations Manager and Rec Manager, PacNW added a Rec Coordinator position. Formed one HS boys select team this year. Looking to add a late HS boys team as well. Hoping to add 3 more select teams at younger ages in May.

Committee/Chairpersons Reports

Financial Committee

Nicole Holtman, Dave Lanning

Committee met and developed a financial tracking spreadsheet/ledger to track costs. Yet to be completed is developing a reporting mechanism for detailed cost reporting.

Grant Committee

Nicole Holtman, Dave Lanning, Chris Morrow, Tim Holtman, Malia Arrant, Jenna Martinez

Committee met and determined spending plan. Made first equipment order based on the determinations. Most equipment has arrived. Additional items are still in processing. Some funds are being used to cover rec / select coaches grassroots licensing. Additional funds are being used for existing equipment repairs. Some money going to cover FW Public Schools partnership costs.

Nicole set up tracking spreadsheet for grant funds spending.

Unfinished Business

Sponsorships and grants

King County grant. See grant committee notes.

Bank Signer Changes

Alicia Smith was removed from the Sound Credit Union account.

Federal Way Schools Partnership and Programs

Jenna to determine what the partner program membership retention requirements are.

World Cup 2026

PacNW running the Kickin' It festival for the city June 19-21. Program is an investment / expense, no direct revenue generated. Hope is that children exposure to soccer will drive more interest in our regular programs.

Proposals

Bylaw Revisions

No current proposals.

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New Business

Officer Elections

Even number year elections.

- President
 - Tim Holtman nominated Dave / Chris. Tim ran unopposed and was unanimously voted in.
- Treasurer
 - Melissa Patrick nominated Chris / Nicole. Melissa ran unopposed and was unanimously voted in.
- Member at Large #6
 - Nicole Holtman nominated Tim / Jenna. Nicole ran unopposed and was unanimously voted in.

Officer Appointments

No vacant positions.

FW Goal agreement

Shared use agreement with City of Federal Way for FWSA owned modified goals. The City has asked FWSA to share our modified goals for use in their men's league. Nicole has drafted a shared use agreement for review. FWSA wants to retain the relationship and share goals with the city. The draft was discussed and approved to send to the City.

To do:

- Confirm existing inventory of goals
- Get FWSA logo stickers made to label goals (Dave)

Budget Report

May 1, 2025- April 6, 2026

Budget vs actual for FY 26 was discussed.

Proposed Budget 5/1/2025 – 4/30/2027

Fiscal year 2027 was presented and discussed.

Motion to approve budget as presented Chris / Tim / All

Scheduling

- Next board meeting Tuesday 6/16, 6:30p-8p, Starfire
- Financial Committee Friday 4/24 11:30a-12:30p, Forest Concepts

Adjourn

Motion to adjourn 8:29pm Tim / Chris